



APPLICATION FOR DOWNTOWN / RIVERFRONT OVERLAY DISTRICT

Date _____

Applicant _____ Telephone No. _____

Owner of Property _____

Address of Project _____

Contact Address (if different than Project Address) _____

Name of Architect/Engineer and/or Contractor _____

Application for DR-O includes the following items (which do not meet standard zoning requirements):

Setbacks Requirements

Landscaping Requirements

Lot Size/Coverage Requirements

Open Space Requirements

Parking Requirements

Pedestrian/Bicycle Circulation

Signage Regulations

Other:

ONE (1) COPY OF INFORMATION TO BE SUPPLIED BY APPLICANT:

- a) A complete description, in narrative form, of all uses proposed for the property, including expected employment levels, shift operating times, estimated frequency and volume of truck movements, the number and type of vehicles to be kept on the property for use in operations, a description of materials and general processes to be utilized, and all other pertinent facts relating to the proposed operation that are necessary to provide a true and complete understanding of the proposed use.
- b) A complete site plan, including locations, sizes and descriptions of all ground surfaces, impervious surfaces such as paving, buildings, and all other structures. The site plan shall also provide locations and details for all proposed and existing landscaping, utility connections and sizes, fire protection systems and access, details of exterior lighting fixtures and proposed illumination levels throughout the grounds, and details of other accessory uses and/or accessory structures on the grounds including but not limited to stormwater management facilities, trash enclosures, fences, and signs.
- c) A complete floor plan of the proposed and/or existing buildings and structures, showing the sizes and proposed specific uses of all rooms and areas; and showing the location and sizes of all windows, doors, and other openings in the walls.
- d) Complete elevation views of all exterior sides of all buildings and structures, showing details of construction and materials, windows and doors, exterior lighting fixtures, exterior equipment details and locations, all signs, and other details of exterior construction and proposed usage.



- e) Complete roof plans, showing its design and materials, and including the locations and details of any rooftop equipment, including, but not limited to process equipment, HVAC equipment, chimneys, and access or elevator enclosures.
 - f) The Zoning Administrator may require the plan to be prepared and signed by a registered architect, engineer, surveyor or other licensed professional.
 - g) The Planning Commission and/or City Council shall review any proposed declaration of restrictions and covenants.
 - h) Any other information deemed necessary by the Planning Commission and/or City Council for it to complete its review of a submitted plan, including written permission from other governing entities as deemed appropriate.
 - i) Two (2) sets of mailing labels of the owners of property abutting the applicant's property and owners of property directly across any street or alley.
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REQUIRED SIGNATURES

By signing this application, I acknowledge that I am authorized by the owner to make this application. I agree to allow City of Troy employees to enter the property in order to complete necessary inspections. I agree to conform to all applicable laws of the City

Signature of Applicant:	Printed Name	Date
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Signature of Property Owner*:	Printed Name of Property Owner:	Date
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*A letter or email from Property owner granting permission for the DR-O request will suffice in-lieu-of signature

OFFICE USE ONLY

Date Filed:_____ Case #:_____

Date :_____